

ADMINISTRATIVE - INTERNAL USE ONLY

ODP 83-1020
14 July 1983

MEMORANDUM FOR: Deputy Director for Administration

FROM:

Director of Data Processing

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SUBJECT: ODP Report for Week Ending 15 July 1983

1. ADP Control Officer Bulletins

The Office of Data Processing (ODP) announced the establishment of an Automatic Data Processing Control Officer Bulletin (ADP CO BULLETIN) mechanism. These bulletins, to be issued periodically, disseminate information related to ADP matters within the purview of the ADP Control Officers. Three bulletins have been issued: "Establishment of ADP Control Officer Bulletin," ADP CO BULLETIN 83-001; "ADP Control Officers: Duties and Responsibilities," ADP CO BULLETIN 83-002; and "Coordination Requirements Prior to the Acquisition of Personal Computers," ADP CO BULLETIN 83-003.

2. CIA/Department of Defense (DoD) Support Agreement

In response to a request from the DDA Planning Officer, ODP reviewed its activities to identify any formal CIA/DoD support arrangements. Two peacetime support agreements were found. The first is with the Defense Intelligence Agency (DIA) for the development of the Support for the Analysts' File Environment (SAFE) Computer System. The second is with the Department of the Air Force to support the Technical Analysis and Display System (TADS) Computer System.

3. Significant Events During Coming Weeks

Navy Regional Data Automation Center (NARDAC) personnel from Norfolk, Virginia, will visit ODP the afternoon of 18 July and the morning of 19 July. An agenda has been prepared to include briefings by NARDAC and the Quality Assurance Division (QAD/A/ODP) on organizational structure and function. Major concentration during NARDAC's visit will be their exposure to Applications standards (both documentation and programming), risk analysis, audits, Quality Assurance plan, policy, procedures, and centralized software library.

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